Notes to Students:
1. Please complete one form for each university you wish to attend.
2. Complete Sections A and B.
3. Obtain approval from your Supervisor and Division Head (Section C).
4. Submit this approval form together with your application for cross-institutional course enrolment to the Graduate School Office (7th Floor, Yasumoto International Academic Park, CUHK) 1 day before the deadline set by the university concerned. For the exact deadline of each university, please refer to https://www.gs.cuhk.edu.hk/page/CrossInstCrsRPg

Notes to Supervisor and Head of Division:
1. Please complete Section C and return the form to the student for submission to the Graduate School.
2. In case the student also submits to you application forms for Cross-Institutional Course Enrolment, please do not complete the section for home institution on those forms. The Graduate School Office will handle those forms based on your decision in Section C below.

Section A. Personal Particulars
Name of Student ___________________________ Student ID No. ___________________________
Degree & Study Programme at CUHK ___________________________

Section B. Course(s) Applied for
Offering University ___________________________

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<th>Subject/Course Code</th>
<th>Subject/Course Title</th>
<th>Course Start Date</th>
<th>Course End Date</th>
<th>Day of Week</th>
<th>Class Period</th>
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Section C. Approval by Division
(To be completed by the Supervisor)
Subject/Course Code ___________________________  □ Approved □ Not approved
Subject/Course Code ___________________________  □ Approved □ Not approved
Remarks ___________________________
(if any)
Signature ___________________________  Name in print ___________________________
Date ___________________________  Division ___________________________

(To be completed by the Head of Division)
I agree to the decision made by the Supervisor of the student.
Remarks ___________________________
(if any)
Signature ___________________________  Name in print ___________________________
Date ___________________________  8/2018